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**DATE:** October 31, 2022

**SUBJECT: REQUEST FOR PROPOSALS FOR OCCUPATIONAL MEDICAL SERVICES**

Pursuant to the Occupational Medical Services Request for Proposals (RFP), all proposers were to submit any questions regarding this RFP by no later than Monday, October 24, 2022. Questions were to be answered in writing and all questions and responses were to be posted on the Department's website.

Below is a list of questions received from proposers, and the Department's response:

**1. Q: Please provide last year's statistics or number of employees seen for the following services?**

1. Pre-employment medical examinations; **63 visits**
2. Work fitness examinations/evaluations; **n/a**
3. Annual medical examinations/evaluations; **265 visits**
4. Medical examinations/evaluations required for commercial driver's license (Class A/B license); **n/a**
5. Services of a licensed psychologist/therapist or psychiatrist; **n/a**
6. Drug testing in accordance with Department of Transportation (DOT); **56 visits**
7. Occupational/environmental health exams and evaluations (e.g., respiratory, hearing, BEI's, etc.); and **83 visits**
8. First aid treatment at the selected proposer's medical facility of minor industrial injuries – **n/a**

**2. Q: Is this RFP for (5) five years or longer?**

**A: This RFP is for three (3) years.**

**3. Q: Page 18, 4.8 Termination Provision – Would the port be willing to provide circumstances that would trigger a termination? Would the port be willing to consider a 30 day notice with opportunity to remedy?**

**A: The Port will provide the Consultant with a 10 days' written notice of its election to cancel and terminate the agreement. An opportunity to remedy will not be available.**

**4. Q: Page 20, 4.13 Termination Due to Non-Appropriation of Funds – If there is a balance due on the account for services rendered which are less than the funds appropriated, would the Port still remain financially responsible for payment?**

**A: Yes, the Port will be responsible for payment.**