

**PURCHASE ORDER  
CHANGE  
#2**

**HARBOR DEPARTMENT**  
City of Los Angeles  
500 Pier A Street, Wilmington, CA 90744  
(Berth 161) 310-732-3890

DATE: May 25, 2021

<b>V E N D O R</b>	<b>#2869</b>
	<b>UNISOURCE SOLUTIONS</b>
	<b>8350 REX ROAD</b>
	<b>PICO RIVERA, CA 90660</b>

<b>PURCHASE ORDER NUMBER</b>
39884
DATED: 5/30/19

THIS NOTICE IS TO ADVISE YOU THAT THE PURCHASING OFFICER IS MAKING THE FOLLOWING CHANGES IN THE ABOVE PURCHASE ORDER. PLEASE CHANGE YOUR RECORDS ACCORDINGLY.

ITEM	QUANTITY ORDERED	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			<b>CHANGE FROM:</b>  AS WRITTEN		
			<b>CHANGE TO:</b> <b>ADD:</b> <u>RENEWAL OPTION</u> State if you will grant the Harbor Department the option to extend any contract awarded hereunder for a period of one year, from the date of expiration, under the same terms and conditions of the Cooperative Agreement with (Omnia Partners/Haworth contract #4400003402). <i>Yes</i> (Yes, No) Option granted for one additional year.  In the event that the Harbor Department contract should survive the originating Cooperative Agreement, the following shall apply:  For fixed priced line item(s): State the following options for the respective renewal period: <i>Yes</i> (YES or NO) Option granted for one additional year at a price increase not to exceed <u>5</u> %.		

REQUISITION NO.	NEW SUBTOTAL \$	NEW SALES TAX \$	NEW TOTAL \$	NET INCREASE \$	NET DECREASE \$
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COMMENTS: Exercise Renewal clause" for 2<sup>nd</sup> year option extending contract 12 months effective from the Executive Director signature .

	BUYER: J. BENITEZ (310) 732-3890   <small>Juan Benitez dce=polo, dce=lahd, ou=Berth161, ou=CONTRACTANDPURCH, ou=Users, ou=Emp. cn=Juan Benitez, email=JBenitez@portla.org 2021.05.25 08:48:34 -0700</small>
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HARBOR DEPARTMENT - CITY OF LOS ANGELES  Harbor Purchasing Officer for the Executive Director	FURNISH TRIPLICATE INVOICES	<b>BILL TO:</b> HARBOR DEPARTMENT, CITY OF LOS ANGELES ATTN: ACCOUNTING SECTION P.O. BOX 191, SAN PEDRO, CA 90733-0191
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ITEM	QUANTITY ORDERED	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT	
			<b>CHANGE FROM:</b>  AS WRITTEN			
			<b>CHANGE TO:</b> <b>ADD:</b> It is agreed that if any renewal option granted herein is exercised, the City will notify the contractor prior to the expiration date. Escalating factors in options will not be automatically granted. Any request for an increase in price must be substantiated by corresponding increases in vendor's costs, and submitted, in writing, to the Director of Contracts and Purchasing. No increase will be granted without prior approval of the Director of Contracts and Purchasing.  Contract will extend 12 months effective from the Executive Director signature to Contract No. 39884 with Unisource Solutions for the HAB - 5th Floor Workspace Solutions.			
REQUISITION NO.		NEW SUBTOTAL	NEW SALES TAX	NEW TOTAL	NET INCREASE	NET DECREASE
		\$	\$	\$	\$	\$

COMMENTS: Exercise "Renewal clause" for 2<sup>nd</sup> year option extending contract 12 months effective from the Executive Director signature .

BUYER: J. BENITEZ (310) 732-3890



Juan Benitez  
dcepola, dc=lahd, ou=Berth161,  
ou=CONTRACTANDPURCH, ou=Users,  
ou=Emp, cn=Juan Benitez,  
email=jbenitez@portla.org  
2021.05.25 08:50:54 -07'00'

HARBOR DEPARTMENT - CITY OF LOS ANGELES

Harbor Purchasing Officer for the Executive Director

**BILL TO:**  
HARBOR DEPARTMENT, CITY OF LOS ANGELES  
ATTN: ACCOUNTING SECTION  
P.O. BOX 191, SAN PEDRO, CA 90733-0191

FURNISH  
TRIPLICATE  
INVOICES

APPROVED AS TO FORM AND LEGALITY

MICHAEL N. FEUER, City Attorney

By  Assistant City Attorney