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DATE: May 2, 2025

**SUBJECT: AMENDMENT #2
EPA CLEAN PORTS PROGRAM GRANT MANAGEMENT SUPPORT
SERVICES REQUEST FOR PROPOSALS**

FROM: Felicia Ansley, Contract Administrator

The aforementioned Request For Proposals (RFP) has been amended as described below.

After the last paragraph in RFP Section 2.1, "Project Background, Goals and Objectives", **add the following new paragraph:**

The Harbor Department must follow the [EPA General Terms and Conditions](#) for the procurement of a consultant. Per Section 7 – "Consultant Cap", the salary maximum of individual consultants cannot exceed an hourly maximum of \$93.53, a daily maximum of \$728.24, and an annual maximum of \$195,200.00. Multi-employee firms for consulting services are not affected by the limitation in this section of the EPA General Terms and Conditions provided the contractor or subcontractor rather than the recipient or subrecipient selects, directs and controls individual employees providing consulting services.