



Executive Director's
Report to the
Board of Harbor Commissioners

DATE: MARCH 28, 2024

FROM: ENGINEERING

SUBJECT: RESOLUTION NO. _____ - APPROVAL OF PERSONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND JACOBS ENGINEERING GROUP, INC. FOR ENGINEERING AND ARCHITECTURAL SERVICES FOR THE TERMINAL ISLAND MARITIME SUPPORT FACILITY

SUMMARY:

Staff requests approval of a personal services agreement (Agreement) between the City of Los Angeles Harbor Department (Harbor Department) and Jacobs Engineering Group, Inc. (Jacobs), to provide professional engineering and architectural services for the Terminal Island Maritime Support Facility project (Project). The Agreement has a contract term of three years, with a not-to-exceed amount of \$5,605,759. The Harbor Department will be financially responsible for the payment of expenses incurred under the proposed Agreement.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve a personal services agreement with Jacobs for engineering and architectural services for the Project with a not-to-exceed amount of \$5,605,759 and a term of three years;
3. Authorize the Executive Director to execute and the Board Secretary to attest to said agreement, for and on behalf of the Board;

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MARITIME SUPPORT FACILITY

4. Adopt Resolution No. _____ .

DISCUSSION:

Background – The Project will redevelop an existing container terminal support facility, centrally located on Terminal Island (Transmittal 1). The existing Maritime Support Facility (MSF) currently provides up to 30 acres of chassis and empty container storage, on a temporary surface that is inadequate for long-term use. The Project will improve and expand the MSF to provide 71 net acres of chassis/empty container storage for all thirteen container terminals located in the San Pedro Bay. These terminals, combined, handle 35% of all waterborne containers entering and exiting the entire United States (U.S.). The MSF has been critical in mitigating the on-going supply chain crisis in the San Pedro Bay and the entire nation since mid-2020, by reducing current cargo dwell time. The Project is important for accommodating expected future cargo growth at the San Pedro Bay.

Scope of Services – Under the proposed Agreement (Transmittal 1), Jacobs will provide professional engineering services; prepare design plans, specifications, and estimates (PS&Es) for the Project; perform design support during construction; as well as perform as-needed tasks including additional design services, coordination with stakeholders, public outreach and project control for grant funding. The proposed Agreement also includes tasks and deliverables as well as a schedule with estimated timelines. The number of tasks and scope of the Project requires some flexibility; therefore, the Department may adjust this schedule as needed.

A Notice to Proceed from the Engineering Division is required prior to the Consultant proceeding with each individual task. The Harbor Department incurs no penalty should the Harbor Department decide not to proceed with any individual task.

Consultant Selection Process – A Request for Proposals (RFP) for the Project was issued on July 26, 2023, and advertised on the Regional Alliance Marketplace for Procurement (RAMP) and on the Port of Los Angeles (Port) website. Written proposals for the Project were received from the following four consultant firms and reviewed on September 20, 2023:

- AECOM Technical Services, Inc. (Los Angeles, CA)
- Jacobs Engineering Group Inc. (Los Angeles, CA)
- KPFF Inc. (Los Angeles, CA)
- PacRim Engineering, Inc. (Orange, CA)

The Contracts and Purchasing Division determined that all four proposals were responsive to the RFP's administrative requirements. After a complete evaluation of the

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written proposals by the selection committee, consisting of staff from the Harbor Department's Engineering Division, Construction Division, and the City of Los Angeles Department of Public Works, all four proposing firms were invited to be interviewed on December 5, 2023.

During the interview, each firm presented its proposal and responded to a set of formulated questions and follow-up questions from the selection committee. The written proposals and responses were rated by each member of the selection committee and each firm was given a combined score (Transmittal 3).

The selection committee chose Jacobs Engineering Group Inc. based on the design approach presented, knowledge and experience on similar projects, outstanding project team organizational format, relevant experience, expertise of the key project team members, knowledge of the Harbor Department and its community relationships, and their experience with the relevant regulatory agencies. Jacobs qualified as a Local Business Enterprise (LBE) under the Local Business Preference Program and received an 8% preference on their proposal score.

Contract Amount and Term – The not-to-exceed amount for the Project Agreement is \$5,605,759. The term of the Agreement is three years.

Contract Requirements – This Agreement is in conformance with both the City Service Contract Worker Retention and Living Wage Ordinances.

Throughout the term of the Agreement, Jacobs will maintain compliance with the City's contracting requirements. This project has a mandatory participation requirement of 25% from a Small Business Enterprise (SBE) and 5% from a Very Small Business Enterprise (VSBE). Through the use of certified sub-consultants, Jacobs met the mandatory SBE requirement with 15% participation (25% when combined with VSBE), and met the VSBE requirement with 10% participation. This represents \$1,401,440 in services going to these various business enterprises.

Charter Section 1022 Notifications were sent to other City Departments and City staff is not available to assist the Harbor Department with this design project.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of the Agreement with Jacobs to provide professional engineering and architectural services for the Project, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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FINANCIAL IMPACT:

Approval of the proposed three-year Agreement authorizes a total not-to-exceed amount of \$5,605,759. It is anticipated that funds for this Agreement will be expended as follows:

Fiscal Year (FY)		Amount
FY 2024/2025	\$	3,387,359
FY 2025/2026	\$	1,012,572
FY 2026/2027	\$	1,205,828
Total	\$	5,605,759

FY 2024/2025 funding in the amount \$3,387,359 is available within Account 54220 (Architectural/Engineering Design Services), Center 1132, Program 000. Future fiscal year funding will be requested to be budgeted as part of the annual budgeting process, subject to Board approval. If any subsequent fiscal year funds are not appropriated by the Board for the work required by this Agreement, the Agreement shall be terminated. However, such termination shall not relieve the parties of liability for any obligations previously incurred. A funding out clause is included in this Agreement.

CITY ATTORNEY

The Office of the City Attorney has prepared and approved the Agreement as to form and legality.

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TRANSMITTALS:

1. Site Map – Terminal Island Maritime Support Facility
2. Agreement between the City of Los Angeles and Jacobs Engineering Group Inc.
3. Final Evaluations Summary

FIS Approval: MB
CA Approval: SO



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Chief Harbor Engineer



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APPROVED:

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