



THE PORT
OF LOS ANGELES
Executive Director's
Report to the
Board of Harbor Commissioners

DATE: JUNE 29, 2021

FROM: CONSTRUCTION AND MAINTENANCE

SUBJECT: RESOLUTION NO. _____ - AWARD OF CONTRACT NO. 39950 TO GRAYBAR ELECTRIC CO., INC. TO PURCHASE RETROFIT KITS FOR THE CRANE SWITCHGEAR AT BERTH 300

SUMMARY:

Staff requests approval of Contract No. 39950, with Graybar Electric Company, Inc. (Graybar) of Diamond Bar, California for the purchase of retrofit kits for the crane switchgear at Berth 300. The Contract amount is \$942,380, and the Contract will continue until this project is complete since this is a one-time purchase order. Expenses incurred under the Contract are the financial responsibility of the Harbor Department.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve Contract No. 39950 with Graybar for the purchase of retrofit kits in the amount of \$942,380;
3. Authorize the Executive Director to execute and Board Secretary to attest to Contract No. 39950 for and on behalf of the Board; and
4. Adopt Resolution No. _____ .

DISCUSSION:

Background/Context – Currently, the ship-to-shore crane power system at Fenix Marine Terminal Berth 300 utilizes two electrical switchgear units that provide continuous electrical power to the 16 container cranes. These existing switchgear units are internally equipped with metal-enclosed vacuum circuit interrupter (aka “VISI/VAC”) switches that have reached the end of their useful life. In the event of a failure of these switches, extended electrical outages to the container cranes at the terminal would be expected. The manufacturer of these VISI/VAC switches, Schneider Electric, no longer manufactures these switches therefore replacement parts are no longer available. Approval of this contract will allow these old VISI/VAC switches to be replaced with

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modern Square D relays and breakers that will help ensure electrical power reliability to the cranes while extending the life of the other active switchgear components.

Selection Process – The Construction & Maintenance Division submitted a requisition for the purchase of the materials for the crane switchgear in March 2021. The Contracts and Purchasing Division (C&P) released Request for Bids (RFB) No. F-1108 in May 2021. It was advertised on the City of Los Angeles Business Assistance Virtual Network (LABAVN) and the Port of Los Angeles website.

Per statistics on Salesforce, the platform for LABAVN, the bid was viewed by 15 firms and the bid documents were downloaded by 11 firms (Transmittal 1). Graybar was the only bidder in the amount of \$862,564, excluding taxes. The Contract amount of \$942,380 includes funding for Graybar’s bid of \$862,564, plus estimated taxes of \$79,816. Staff is recommending approval of the award of Contract No. 39950 to Graybar (Transmittal 2).

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of Contract No. 39950 with Graybar for the purchase of materials to retrofit crane switchgear, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

The lease agreement between the Harbor Department and Fenix Marine Terminal states that expenses incurred for preventive maintenance of all electrical substations and switchgear are the financial responsibility of the Harbor Department. Approval of the proposed Contract will authorize total spending of \$942,380 over a term consistent with completion of the project which staff expects to complete over two years. Funding in the amount of \$560,823 has been budgeted in the Fiscal Year (FY) 2021-22 Capital Improvement Program Budget, Center No. 1134, Program 000 within the accounts provided in the table below. Spending is anticipated to occur as follows:

	Account 54030 (Maint. Services – Equipment)	Account 55010 (Parts and Materials)	Total
FY 2021-22	\$ 22,411	\$ 538,412	\$ 560,823
FY 2022-23	\$ -	\$ 381,557	\$ 381,557
Total	\$ 22,411	\$ 919,969	\$ 942,380

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RETROFIT KITS

Future fiscal year spending will be requested to be budgeted upon Board approval.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the contract as to form and legality.

TRANSMITTALS:

1. Salesforce Statistics
2. Contract No. 39950

FIS Approval: MB

CA Approval: SO



TIM CLARK
Director of Port Construction & Maintenance



ANTONIO V. GIOIELLO, P.E.
Deputy Executive Director

APPROVED:

Marla Bleavins For

EUGENE D. SEROKA
Executive Director

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