

EXHIBIT B
RFP SELECTION EVALUATION FORM

PROJECT: ISO 14001:2004 CERTIFICATION SERVICES

SCORING GUIDELINES:

Rater's Score: (Range 0-5) - 0=not included/non responsive; 1=Marginal Abilities, Serious Deficiencies; 2=Adequate with Minor Deficiencies; 3=Adequate, Standard-Acceptable; 4=Well Qualified; 5=Exceptionally Well Qualified.

Weighing Factor: A range of 1 through 6, with 1 being of relative lower importance and 6 being relative highest importance. Each number (1 through 6) may be used more than once; however, in establishing weights, the total of all the weighing factors (A –D) must equal 20.

Weighted Score= Rater's Score multiplied by (x) Weighing Factor. Totals should be calculated for each criterion.

Total score = Sum of all weighted scores.

Firm Name	Evaluated by	Date

CRITERIA TO BE RATED		RATER'S SCORE	WEIGHING FACTOR	WEIGHTED SCORE
A. Firm Qualifications, Experience and References, and Personnel	How long has the company been in business? Has the company done similar work? Level of expertise in subject matter areas? Qualifications of personnel?		6	
B. Project Approach, Work Plan, and Timeline	Quality of proposed work plan and timeline to meet project requirements?		6	
C. Rates and Fees	Competitive rates and fees proposed? Total cost of project?		3	
D. Quality and Responsiveness of the Proposal	Is the proposal clear and understandable? Does the proposal meet all of the RFP requirements?		5	
	Maximum points possible=100		A+B+C+D=20	Total Points=