



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the

Board of Harbor Commissioners

DATE: FEBRUARY 25, 2020

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - APPROVAL OF SECOND AMENDMENT TO AGREEMENT 17-3548 BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND TIMOTHY J. RILEY FOR PUBLIC SAFETY TECHNOLOGY PROJECT MANAGEMENT AND COORDINATION

SUMMARY:

Staff requests approval of the Second Amendment to Agreement 17-3548 with Timothy J. Riley (Consultant), Laguna Niguel, California to add \$152,557.75 to the contract in order for the Consultant to continue providing professional services for researching, developing, recommending, and implementing the 15 technology projects included in the original Scope of Work (SOW). These specific tasks are focused on public safety, Port security, and supply chain technologies for improved efficiency, security, resiliency, and tracking capabilities, and will benefit the Port Police and the Harbor Department as a whole. This Second Amendment will increase the Agreement's maximum spending from \$517,500 to \$670,057.75. All remaining terms and conditions of three-year Agreement No. 17-3548 and its First Amendment shall remain in full force and effect. The Harbor Department will continue to be financially responsible for expenses incurred under Agreement No. 17-3548.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II, Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve the Second Amendment between the Harbor Department and Timothy J. Riley;
3. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
4. Adopt Resolution No. _____.

DATE: FEBRUARY 25, 2020

PAGE 2 OF 4

SUBJECT: APPROVAL OF SECOND AMENDMENT TO AGREEMENT 17-3548 BETWEEN THE LOS ANGELES HARBOR DEPARTMENT AND TIMOTHY J. RILEY

DISCUSSION:

Background/Context – The original three-year agreement approved by the Board on December 14, 2017, included a Statement of Work (SOW) with 13 specific tasks, primarily focused on public safety and Port security technology enhancements. That Agreement also included an hourly pay rate below \$100, and a cap on maximum billable hours.

Within the first contract year, the Harbor Department has identified a need for implementation of complex cyber security programs, along with new technologies for supply chain enhancements, which would result in improved efficiency, security, resiliency, and tracking capabilities.

Because Port Police already had a current contract with the Consultant, who possessed the necessary subject matter expertise, it was determined that it would be more efficient and cost effective to expand the scope of work under Agreement 17-3548, rather than undertaking a new competitive bidding process.

Therefore, the First Amendment approved by the Board on October 18, 2018, added two additional tasks (14 and 15) to the SOW, raised the hourly pay rate to \$145, and removed the cap on maximum billable hours. However, it failed to include additional funding which would, in turn, increase the Agreement's maximum spending. This Second Amendment is intended to resolve these issues as well as to add the Professional Liability Insurance language inadvertently left out of the original Agreement.

The Port Police is currently in the process of completing 12 high-profile and high-stake technology projects (out of the 15 identified tasks), with a total estimated funding of \$23.7M, and tight deadlines.

Three of these projects are multi-year Capital Improvement Projects (CIPs) with a total funding of nearly \$20.6M, of which \$6.9M could potentially be reimbursed by Urban Area Security Initiative (UASI) grant funding. Other technology projects, such as the 9-1-1 Public Safety Answering Point (9-1-1 PSAP), Mobile Audio Video System (MAVS), Communications Infrastructure, Mobile Data Computers (MDC) upgrade, Automated License Plate Reader (ALPR), are primarily Capital Equipment projects and have a total funding of \$3.1M.

Each of these projects are at various stages of completion, ranging from 5% to 50%. Most notably, the 700 MHz Radio Upgrade project has just recently cleared all legal and environmental compliance hurdles, and was approved by the Board of Harbor Commissioners on January 9, 2020. This major multi-year project, will ramp up quickly

DATE: FEBRUARY 25, 2020

PAGE 3 OF 4

SUBJECT: APPROVAL OF SECOND AMENDMENT TO AGREEMENT 17-3548 BETWEEN THE LOS ANGELES HARBOR DEPARTMENT AND TIMOTHY J. RILEY

within the coming months. Due to being partially funded through UASI grants, it would be imperative to implement the project in a timely manner in order to meet all grant deadlines; otherwise, the Harbor Department may risk losing up to \$6.9 million dollars in UASI grant funding.

Considering these facts, Port Police cannot afford any disruption or lapse in the consulting services provided under Agreement 17-3548. The continuous funding and contract authority are paramount for the successful completion and full deployment of these projects, along with securing all potential grant funding.

Charter 1022 Determination – In conformance with City of Los Angeles Charter Section 1022 procedure, the Human Resources Division found that union notification, Contract Review Report, and 1022 Determination are not required.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of the Second Amendment to Agreement 17-3548 between the Harbor Department and Timothy J. Riley to continue providing professional services, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II, Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Funding in the amount of \$245,310 has been allocated for this Agreement in the Port Police Division's FY 19/20 Operating Budget, Center 0412, Program 000, Account 54290 (Miscellaneous Professional Services). Upon Board approval, funding for future fiscal years will be requested as part of the annual budget process. To-date and future spending are as follows:

Fiscal Year	Contract Maximum
2017-2018	\$68,953.50 (actual)
2018-2019	\$224,894.25 (actual)
2019-2020	\$245,310.00
2020-2021	\$130,900.00
Maximum	\$670,057.75

DATE: FEBRUARY 25, 2020

PAGE 4 OF 4

SUBJECT: APPROVAL OF SECOND AMENDMENT TO AGREEMENT 17-3548
BETWEEN THE LOS ANGELES HARBOR DEPARTMENT AND
TIMOTHY J. RILEY

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the Second Amendment as to form and legality.

TRANSMITTAL:


1. Agreement 17-3548
2. First Amendment Agreement 17-3548-A
3. Second Amendment to Agreement 17-3548-B

FIS Approval: MB (initials)
CA Approval: MB (initials)


MICHAEL HYAMS
Deputy Chief of Police


THOMAS E. GAZSI
Chief of Public Safety and
Emergency Management

APPROVED:


EUGENE D. SEROKA ^{FOR}
Executive Director

TEG:rkq
Author: Regina Grant