

To	From
Cc	BOARD OF HARBOR COMMISSIONERS
Cc	EXECUTIVE DIRECTOR
	DED & CHIEF FINANCIAL OFFICER
	DED - DEVELOPMENT
	CHIEF OF PUBLIC SAFETY & EMERG MGT
	DED – MKTG & CUSTOMER RELATIONS
	DED - STAKEHOLDER ENGAGEMENT
	SR DIRECTOR, COMMUNICATIONS
	ACCOUNTING
	CARGO/INDUSTRIAL REAL ESTATE
	CARGO MARKETING
Cc	CITY ATTORNEY
	COMMISSION OFFICE
	COMMUNITY RELATIONS
	CONSTRUCTION
	CONSTRUCTION & MAINTENANCE
	CONTRACTS & PURCHASING
	DEBT & TREASURY MANAGEMENT
	EMERGENCY MANAGEMENT
	ENGINEERING

CITY OF LOS ANGELES  
**HARBOR DEPARTMENT**  
  
**OFFICE MEMORANDUM**

April 13, 2022

To	From	
	ENVIRONMENTAL MANAGEMENT	
	FINANCIAL MANAGEMENT	
	GOODS MOVEMENT	
	GOVERNMENT AFFAIRS	
	GRAPHIC SERVICES	
	HUMAN RESOURCES	
	INFORMATION TECHNOLOGY	
	LABOR REL & WORKFORCE DEV	
	MANAGEMENT AUDIT	
	MEDIA RELATIONS	
	PLANNING & STRATEGY	
	PORT PILOTS	
X	PORT POLICE	X
	RISK MANAGEMENT	
	TRADE DEVELOPMENT	
	WATERFRONT/COMM REAL ESTATE	
	WHARFINGERS	

**SUBJECT: PROCUREMENT AND USE OF MILITARY EQUIPMENT**

**BACKGROUND**

On September 30, 2021, Governor Newsom signed Assembly Bill (AB) 481 into law, which established protocols for law enforcement agencies regarding the funding, acquisition, and use of “military equipment.” The bill has augmented Government Code Section 7070 and encompasses many items (i.e. varied weapon systems, munitions, and vehicles) in its definition of military equipment. The governing body regarding the Department’s compliance with AB 481 is the Board of Harbor Commissioners. The centerpiece of the bill is the requirement of an annual report itemizing all the military equipment within the Department’s inventory, including costs and training associated with each item, as well as data on the use and misuse of those items during the specified period.

**PURPOSE**

The purpose of this notice is to notify Department personnel that AB 481 went into effect January 1, 2022, after which no new equipment may be acquired nor funding sought for items outlined in AB 481 until the Department’s use of military equipment is approved by the Board of Harbor Commissioners. The notice additionally outlines the Department entities and their respective responsibilities in complying with the mandates of Government Code Section 7070. To ensure compliance, the Department sets forth the below tasks and responsibilities:

1. Development of New Department Form – Research and Discovery Section will develop a comprehensive new Department form to capture the data required for reporting, as directed by the Board of Harbor Commissioners.
2. Form Evaluation and Introduction – Administrative Services Group will review the form and draft a Special Order introducing it to the Department.

3. Inventory Management and Reporting – Fiscal Operations and Human Resources Division will be responsible for ensuring:
- a. Online form maintenance and security (i.e. a tracking system);
  - b. Accurate reporting of all inventory; and,
  - c. Timely and accurate reporting of equipment use throughout the Department.
  - d. Use and Misuse Reporting – Professional Standards Section will be responsible for compiling data on the use and misuse of all weapon systems and munitions.
  - e. Annual Reporting – Research and Discovery Section will be responsible for producing the annual report for the Board of Commissioners, as approved by the Board of Harbor Commissioners.

Note: Assembly Bill 481 requires that the Department make public the first inventory report at least 30 days prior to the deadline for the first reporting event with the Board of Harbor Commissioners, occurring on or before May 1, 2022.

Commanding Officer's Responsibilities – Commanding Officers shall be responsible for ensuring that the personnel under their command comply with this notice.

If you have any questions regarding this notice, you may contact Lieutenant Mark Oliver, Research and Discovery Section at (310)732-0857 or by cellular at (424)703-8068.



THOMAS E. GAZSI  
Chief of Police  
Port Police Division

TEG:GPC:MEO:arl  
Attachment Assembly Bill 481 Text