



THE PORT
OF LOS ANGELES
Executive Director's
Report to the
Board of Harbor Commissioners

DATE: MAY 14, 2025

FROM: CONSTRUCTION AND MAINTENANCE

SUBJECT: RESOLUTION NO. _____ - AWARD OF BID NO. F-1246 TO GRAYBAR ELECTRIC COMPANY, INC. FOR ELECTRICAL SUPPLIES AND SERVICES

SUMMARY:

Staff requests approval of a one-year Contract with two one-year renewal options of Bid No. F-1246 with Graybar Electric Co., Inc. (Graybar) of Diamond Bar, California for the purchase of electrical parts and supplies and for as-needed repair services of electrical systems. The amount of the proposed Contract would not exceed \$2,800,000 for the initial year. If the two renewal options are exercised, \$1,300,000 will be authorized for the second year and \$1,300,000 for the third year. The proposed Contract is for a total not-to-exceed amount of \$5,400,000 for the duration of the three-year Contract if all options are exercised. The City of Los Angeles Harbor Department (Harbor Department) will be financially responsible for the payment of costs incurred under the proposed Contract.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with Los Angeles City Charter Section 1022, work under the subject contract can be performed more feasibly by independent contractors than by City employees;
3. Find that in accordance with the City of Los Angeles Administrative Code Division 10, Chapter 1, Article 2, Section 10.15 (a)(8), the Harbor Department may enter into an agreement with Graybar utilizing a current agreement for such services with Kansas City, Missouri Contract No. EV2370;
4. Approve Bid No. F-1246 with Graybar in the amount of \$2,800,000 in the first year; with two one-year renewal options in the amount of \$1,300,000 per year or a total compensation amount not to exceed \$5,400,000 over the three-year period to be

DATE: MAY 14, 2025

PAGE 2 OF 5

SUBJECT: AWARD OF BID NO. F-1246 TO GRAYBAR ELECTRIC COMPANY, INC.

exercised by the Executive Director or his/her designee, and authorize said expenditures;

5. Authorize the Executive Director to execute Bid No. F-1246 and the Board Secretary to attest to said Contract for and on behalf of the Board; and
6. Adopt Resolution No. _____.

DISCUSSION:

Background/Context – This Contract provides for the purchase of electrical supplies required for both maintenance and construction projects throughout the Port. The volume of low and high voltage electrical equipment and systems located throughout the Port, coupled with the ongoing movement toward further equipment electrification to reduce air emissions and increase efficiencies, will require this contract to purchase electrical parts, materials, tools, and Personal Protective Equipment (PPE) for Port-wide needed repairs, refurbishment, and replacements.

Funding has been specifically allocated for a wide range of capital infrastructure projects. Progress continues with the deferred maintenance program, and a long-term commitment to ensure the Harbor Department's infrastructure is maintained in an optimum condition of use. The following is a list of Construction & Maintenance projects that require electrical supplies:

- Berth 100 – Crane Breakers Replacement
- Berth 121 – 126: AMP Switchgear Breakers Replacement
- Berth 400 – 405: Crane Breakers Replacement
- Port of Los Angeles (POLA) Electric Vehicle Charging Stations – Phase 1
- Knoll Drive Street Lighting
- Pacific Maritime Association (PMA) International Longshore and Warehouse Union (ILWU) Local 13 Dispatch Hall Surplus Parking Lot Improvements
- Harbor Administration Building (HAB) 5th Floor Commissioners Conference Room
- Berth 93 – Gantry Removal & Roof Repair
- New Dock Street Pump Station Stormwater Disinfection System

DATE: MAY 14, 2025

PAGE 3 OF 5

SUBJECT: AWARD OF BID NO. F-1246 TO GRAYBAR ELECTRIC COMPANY, INC.

To uphold the highest standards of safety, ensure regulatory compliance, and assess the integration of emerging technologies critical to the department's operational effectiveness and long-term sustainability, the Harbor Department conducted an audit to confirm that it was up to current regulatory standards. In January 2013, the "Electrical Safety Audit Report for the Port of Los Angeles", prepared by URS (Audit), was released with a Harbor Department Audit Implementation Plan subsequently released in June 2013. Both the Audit and Audit Implementation Plan include the following recommendations:

- Develop a program to address preventative maintenance and equipment that presents a hazard (Recommendations 121-126).
- Perform risk assessments on aged equipment and create a correction plan (Recommendation 127).
- Perform regular maintenance on terminal high voltage switchgears and bus bars (Recommendation 129).
- Perform infrared, circuit, relay, and transformer oil testing (Recommendations 132-135).
- Perform arc flash analysis on new electrical installations and when major renovations to electrical distribution equipment are made (Recommendations 92-94).

These recommendations ensure that Harbor employees follow safety protocols and maintain operational efficiency while keeping pace with evolving technology.

Contract Process - The City of Los Angeles Charter Article III, Section 371(e)(8) and Los Angeles Administrative Code Division 10, Chapter 1, Article 2, Section 10.15 (a)(8) allow for "contracts for cooperative arrangement with other governmental agencies for the utilization of the purchasing contracts and professional, scientific, expert or technical services contracts those agencies and any implementing agreements, even though the contracts and implementing agreements were not entered into through a competitive bid process." It is recommended that the Harbor Department enter into contract with Graybar and, through it, join ("piggyback") Kansas City, Missouri Contract No. EV2370.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of an Agreement with Graybar for the purchase of electrical supplies and for as-needed repair services of electrical systems, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

DATE: MAY 14, 2025

PAGE 4 OF 5

SUBJECT: AWARD OF BID NO. F-1246 TO GRAYBAR ELECTRIC COMPANY, INC.

FINANCIAL IMPACT:

Approval of the proposed one-year Contract with two one-year renewal options will authorize expenditures in the amount of \$2,800,000 in the first year, \$1,300,000 in the second year, and \$1,300,000 in the third year for a total contract amount of \$5,400,000 over a three-year term for electrical parts and supplies and for as-needed repair services of electrical systems.

Spending under the Contract is anticipated to occur as follows:

Budget Source	Operating Budget (Account 551000 - Parts and Materials)	Operating Budget (Account 541035 - Operating Equipment Maintenance)	CIP Budget (Account 161305 - Construction in Progress)	Total
FY 25/26	\$1,200,000	\$100,000	\$1,500,000	\$2,800,000
FY 26/27	\$1,200,000	\$100,000	\$0	\$1,300,000
FY 27/28	\$1,200,000	\$100,000	\$0	\$1,300,000
Total Amounts	\$3,600,000	\$300,000	\$1,500,000	\$5,400,000

Fiscal Year (FY) 25/26 funding in the amount of \$2,800,000 has been requested to be budgeted as follows: \$1,200,000 within Account 551000 (Parts and Materials), \$1,000,000 of which is in Division 32415 (C&M - Electrical-Mechanical), \$100,000 of which is in Division 32412 (C&M - HVAC), and \$100,000 of which is in Division 32130 (C&M - Building Operating Engineer); \$100,000 within Account 541035 (Operating Equipment Maintenance), Division 32415 (C&M - Electrical-Mechanical); and \$1,500,000 within Account 161305 (Construction in Progress), Division 00000 (Harbor Global). Future fiscal funds will be requested to be budgeted as part of the annual budget process, pending Board approval. If in any subsequent fiscal year, funds are not appropriated for work required under the Contract, the Contract shall be terminated. However, such termination shall not relieve the parties of liability for any obligation previously incurred.

DATE: MAY 14, 2025

PAGE 5 OF 5

SUBJECT: AWARD OF BID NO. F-1246 TO GRAYBAR ELECTRIC COMPANY, INC.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved this Contract.

TRANSMITTALS:

1. Bid No. F-1246

FIS Approval: JS

CA Approval: SO



TIM CLARK
Director of Port Construction and Maintenance

Dina Aryan-Zahlan
DINA ARYAN-ZAHLAN, P.E.
Deputy Executive Director
Development

APPROVED:

Erica M. Calhoun for

EUGENE D. SEROKA
Executive Director

Author: M. Cho