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DATE: April 26, 2024

**SUBJECT: AMENDMENT #4
ON-CALL INFORMATION TECHNOLOGY SERVICES
REQUEST FOR PROPOSALS**

FROM: Felicia Ansley, Contract Administrator

The Request for Proposals is amended through this notification as stated below.

Attachment 1 has been **revised** to indicate “TBD” in columns D, E and F for “Other Services” and “Other Services and Items Priced as Lump Sum (not hourly)”. Also, on the Excel version, cells C52 and C53 now allow for a selection of “Prime” or “Subconsultant”.

If you plan to provide “Other Services” and/or “Other Services and Items Priced as Lump Sum (not hourly)” through subconsultants, please provide the maximum percentage over cost in columns G, H, and I.

A copy of the revised Attachment 1 is included, and the Excel version will be updated on RAMP. Please submit the revised version of Attachment 1 with your proposal.

It is the responsibility of all proposers to review both [the Harbor Department's website](#) and the Regional Alliance Marketplace for Procurement (RAMP) for any RFP revisions or answers to questions prior to submitting a proposal in order to ensure their proposal is complete and responsive.

Services								
SUBMITTED BY: [Insert Your Firm's Name]								
	Job Title/Description	Please indicate who can provide: Prime or Subconsultant	MAXIMUM HOURLY RATE (FOR EMPLOYEES)			% OVER COST (FOR SUBCONTRACTORS)		
			Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
1	Artificial Intelligence Consultant							
2	Audio/Visual Technician							
3	Auditor							
4	Back Up and Recovery Specialist							
5	Business Analyst							
6	Business Intelligence Specialist							
7	Business Process Specialist							
8	Certified Microsoft Enterprise Messaging Administrator							
9	Certified Microsoft Exchange							
10	Communication Electrician / Cable Worker							
11	Communications Engineer							
12	Computer Operator /Computer Helpdesk							
13	Database Architect							
14	Disaster Recovery Planning Specialist							
15	Drafting Technician							
16	Enterprise IT Architect							
17	Finance System Specialist							
18	Geographic Information System (GIS) Specialist							
19	Graphics Designer (e.g. - for web page design)							
20	Human Resources System Specialist							
21	IT Design Specialist							
22	IT Facilities Cleaning Services							
23	IT Governance Specialist							
24	IT Infrastructure Construction/Craft Worker							
25	IT Infrastructure Library (ITIL) Specialist							
26	IT Security Specialist							
27	IT Strategy Specialist							
28	Management/ Business Analyst/ Administrative Assistant							
29	Martime Technologies Consultant							
30	Network Engineer							
31	Organizational Change Management Specialist							
32	Police Security Systems Specialist							
33	Police Technologies Consultant							
34	Programmer							
35	Project Manager							
36	Project Scheduler							
37	Quality Assurance Specialist							
38	Server Specialist							
39	Supply Chain System Specialist							
40	Systems Administrator (e.g. – servers, storage, messaging, etc.)							
41	Systems Analyst							
42	Systems Architect							
43	Technical Writer							
44	Trainer							
45	Web Application Developer							
46	Webmaster							
47	Other Services		TBD	TBD	TBD			
48	Other Services and Items Priced as Lump Sum (not hourly)		TBD	TBD	TBD			