



**THE PORT
OF LOS ANGELES**
Executive Director's
Report to the
Board of Harbor Commissioners

DATE: JULY 2, 2019

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - AGREEMENT BETWEEN THE CITY OF LOS ANGELES HARBOR DEPARTMENT AND COMSITE PACIFIC, INC., DBA PEGASUS TELECOMMUNICATIONS CONSULTING GROUP FOR PORT POLICE RADIO SYSTEM CONSULTING SERVICES

SUMMARY:

Staff requests approval of an Agreement with Comsite Pacific, Inc., dba Pegasus Telecommunications Consulting Group (Pegasus), Santa Maria, CA, to provide radio system consulting services to the City of Los Angeles Harbor Department (Harbor Department). Approval of this Agreement is requested to assist the Los Angeles Port Police (Port Police) with the management of project implementation activities associated with a major system upgrade/replacement to the police radio system and to provide expertise in the areas of system design, quality assurance, system performance, testing, and system cutover, as well as acceptance stages. Additionally, Pegasus will assist with the associated Federal Communications Commission (FCC) radio frequency licensing coordination and radio interference mitigation. This action will authorize a three-year contract term for an amount not to exceed Two Hundred Forty Thousand Dollars (\$240,000). This contract is the financial responsibility of the Harbor Department.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with the Los Angeles City Charter Section 1022, the services to be provided herein are of a professional, expert, technical, and of a temporary and occasional character, and there are no known Harbor Department personnel or current City job classifications with the expertise to perform the work being proposed for contracting;
3. Award the three-year agreement to Comsite Pacific, Inc., dba Pegasus Telecommunications Consulting Group;

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4. Authorize the Executive Director to execute and the Board Secretary to attest to the Agreement; and
5. Adopt Resolution No. _____.

DISCUSSION:

Background/Context – Port Police will be undertaking the development and installation of a new radio system that will be operable with the newly approved 700MHz frequencies. The new 700MHz system will replace the current Ultra High Frequency (UHF) system. Directed by the Middle Class Tax Relief and Job Recovery Act of 2012, all first responders are mandated by the FCC to switch over to the new frequencies by 2021.

This multi-phase upgrade project will bring a mission critical, best-in-class trunking radio system to the Harbor Department, and will provide a communications platform that provides direct connection and interoperability with neighboring agencies throughout the county, including the Construction and Maintenance (C&M) and Port Pilots divisions. The new radio system will allow all Harbor Department users (i.e., Police Officers, Security Officers, Port Pilots and C&M) to have independent talking groups with Global Positioning System (GPS) capability to track and map all users. These functions will greatly enhance the safety and security of the Port and its stakeholders.

Work on this project will involve implementing the upgraded radio system infrastructure (including enhancing resiliency, redundancy and interoperability), enhancing mission critical radio system microwave communications, adding new and essential radio sites, implementing GPS functionality, and ultimately, deactivating the legacy UHF radio system by 2021.

Due to the complexities involved in developing an entirely new radio system, it is necessary to have a consultant, Pegasus, with significant experience and subject matter expertise in the design, configuration, and implementation of such a system, to coordinate the work required. Pegasus will also be instrumental in overseeing any compliance issues related to FCC mandates. The radio system upgrade will be presented for Board approval under separate actions.

Selection Process – On January 30, 2019, a Request for Proposals (RFP) was posted on the Harbor Department's website and the City of Los Angeles' Contracts Management and Opportunities Database, Los Angeles Business Assistance Virtual Network. Sixty eight unique viewers accessed the RFP and six responsive proposals were submitted by the February 27, 2019 deadline.

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An evaluation team consisting of staff from the Harbor Department and the Los Angeles Fire Department rated the proposals on the following criteria: Firm qualifications, experience and references; project organization, personnel and staffing; project approach, work plan, management and timeline; rates, fees, and budget control; and clarity and comprehensiveness of the proposal. Firms could receive a maximum score of 100. Evaluators were able to rate each of the five criteria on a scale of 0 to 5 and the criteria were weighted at 5, 4, 5, 3, and 3, respectively.

Responsive proposals were rated as follows:

Rank	Score	Company
1	91.00	Pegasus Telecommunications Group
2	80.00	Company B
3	74.33	Company C
4	73.67	Company D
5	72.67	Company E
6	68.67	Company F

Based on the proposal evaluations, Pegasus was ranked as the number one firm (Transmittal 1) by each of the three raters and is being recommended for contracting.

ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of a proposed three-year agreement to Pegasus Telecommunications Group, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

The proposed agreement (Transmittal 2) is for a three-year term for a total agreement amount not to exceed \$240,000.

Funding in the amount of \$1,904 has been budgeted in Fiscal Year 18/19 and \$68,634 has been requested in the Fiscal Year 19/20. Spending for this project, in Account 54290, Division 1179, Program 641, and Work Order 2542100, is anticipated to be as follows:

Account No.	FY 19/20	FY 20/21	FY 21/22	TOTAL
54290	\$58,187	\$133,446	\$48,367	\$240,000

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Upon Board approval, funding for future fiscal years will be requested as part of the annual budget process.

A funding out clause, also known as a termination of agreement for non-appropriation of funds clause, has been included in the proposed agreement.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the Agreement as to form and legality.

TRANSMITTALS:

1. Scoring Matrix
2. Personal Services Agreement

FIS Approval: MB
CA Approval: me



RANDY ALLEN
Deputy Chief of Police



THOMAS E. GAZSI
Chief of Public Safety and
Emergency Management

APPROVED:



EUGENE D. SEROKA
Executive Director

TEG:RA:cj
Author: R. Grant