March 22, 2021

REQUEST FOR BID (RFB) ADDENDUM #1 – QUESTIONS AND ANSWERS RELATED TO RFB F-1105

DESCRIPTION: “MARINE DELIVERED FUEL”

The Los Angeles Harbor Department has received the following questions related to the above-referenced Request for Bids (RFB). Responses are indicated in red:

I received a notification from the above-referenced solicitation for ‘Marine Delivered Fuel.’ – I received the solicitation document, however I do not see estimated annual gallons. I was wondering if you could provide this information, as we may be interested in bidding! We do not have an estimate of the number of delivered gallons as the contract will be used by three different divisions of the Los Angeles Harbor Department with very different vessels and disparate fueling needs. I can tell you however, that the estimated annual expenditure on the contract is $306,000.

Just wanted to confirm, can the below bid be submitted via email? No, formal bids must be submitted with two copies of the bid with wet signatures so, they must be delivered to the Purchasing Office.

Am I reading the below the sections properly in assuming that this delivery is happening over water? Meaning, our fuel hoses will move over water and onto the boat then fuel a tank on a boat, correct? As specified in the request, the selected vendor must have a dock at which Port personnel may fuel Port-Owned vessels. In other words, the fuel is not to be stored in tanks but, will be delivered directly from the vendor to the vessel.

What is the time of day and frequency of delivery, usually? Meaning, for example, is it possible LA harbor will request 100 gallons of fuel three times a week under this bid? Delivery is as-needed to Port-Owned vessels, and must be available 24/7, 365 days per year.

For the OPIS reports to be included in invoicing, can submit for an addendum for that to be changed to just the OPIS number for that day rather than the report? No. OPIS reports for the day of fueling must be provided with each invoice, for each vessel fueled.

When LA Harbor Requests fuel, will you be requesting an exact amount of fuel or will it be an estimation of what’s needed? ie: “Please come fill up the vessel in the port today, about ~1,000 gallons” or more “we need 550 gallons delivered tomorrow”. The selected vendor must have a docking facility in a Port easily accessible by Port-owned vessels where they can go to fuel the Port’s vessels, as-needed. This contract is not for bulk fuels, it is for fuels delivered at a maritime fueling station.

ALL REQUIREMENTS REMAIN UNCHANGED.

Please address any questions or concerns regarding this Request for Bid to Jacquelyn Estrada at jestrada@portla.org.

Very respectfully,

JACQUELYN L. ESTRADA
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Contracts and Purchasing Division
Port of Los Angeles