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DATE: November 12, 2025

SUBJECT: AMENDMENT #5

**CONSTRUCTION MANAGEMENT SUPPORT SERVICES FOR
TERMINAL ISLAND MARITIME SUPPORT FACILITY AND TERMINAL
ISLAND GRADE SEPARATION PROJECTS
RAMP ID # 225482**

The Port of Los Angeles' Request for Proposals for Construction Management Support Services for Terminal Island Maritime Support Facility and Terminal Island Grade Separation Projects is amended through this notification as described below:

- **Section 3.2 is amended as follows:**

Proposal Submission

One (1) digital copy of your proposal, for each project, along with Attachment 2 and 3, as ~~one complete file~~ in .pdf format, must be submitted on or before 3pm PST on Tuesday, December 2, 2025 to:

Susana Eldridge at Seldridge@portla.org

Subject: Construction Management Support Services for Terminal Island Maritime Support Facility and Terminal Island Grade Separation Projects

Proposers solely are responsible for the timeliness of their submittals. As such, proposers are cautioned to budget adequate time to ensure that their proposals are delivered before the deadline set forth above.

By submitting a proposal, proposers certify that such proposal constitutes their full and complete written response to the RFP and evidences their acknowledgement that additional written material outside of such proposal shall not be considered by the City in connection with this RFP, unless the City provides a written request that they submit additional written materials. Absent such written request, proposers are instructed to not submit to the City written or other materials outside of the proposal, either in a subsequent interview or otherwise.

- **Section 3.3 is amended as follows:**

Evaluation Process and Selection Criteria

All proposals meeting the requirements of this RFP shall be reviewed and rated by an evaluation committee according to the following criteria: 1) firm qualifications, experience, and references; 2) Project organization, personnel, and staffing; 3) Project approach, work plan, management, and timeline; ~~4) rates, fees, and budget control~~ and ~~54)~~ clarity and comprehensiveness of the proposal. See Exhibit F.

Selected proposers may be contacted to arrange in-person interviews with the evaluation committee. The evaluation committee will make the final recommendation for selecting the Consultant. All recommendations are subject to the approval of the Chief Harbor Engineer, the Executive Director of the Harbor Department, and the Board of Harbor Commissioners.

Proposers are advised that all documentation submitted in response to this RFP will be considered property of the Harbor Department and may become available to the public as a public record and be released without further notification. Any information that the proposer considers confidential should not be submitted with the proposal.

The right to reject any and all proposals shall, in every case, be reserved, as shall the right to waive any informality in the proposal when to do so would be to the advantage of the City.

- **Section 3.4.4 is amended as follows:**

Project Approach and Work Plan

Provide a narrative which shows your firm's understanding of the Project's requirements and documents a logical technical approach to the project scope of work. Include a general work plan as well as the proposed approach to undertaking the scope of work described earlier in this RFP.

- Using the scope of work presented in this RFP, propose a work plan detailing major tasks and subtasks and the work to be conducted in each.
- If specific project team members or vendors are critical to specific tasks, identify where they will be utilized and/or committed.
- Include the results and deliverables expected from each major task.
- Identify appropriate assumptions and considerations that could impact the scope and timeline for completing each task.
- ~~Provide a detailed equipment list for each application area with associated costs.~~
- ~~Provide a detailed list of estimated expenses by category. Identify related considerations and assumptions for these expenses.~~

- **Section 3.4.6 is amended as follows:**

Cost

Provide pricing and cost information for the Project. Include hourly rates for all proposed team members and a total Project cost. ~~Also provide pricing for any proposed equipment, software, or hardware costs and any other related expenses for the Project.~~ Discuss any budget control measures of your firm and proposed subconsultants. Complete Attachment 2 – Method of Compensation and Attachment 3 – Resource Schedule and submit them, **as a separate pdf file** with your proposal.

- **Section 3.5 is amended as follows:**

Checklist for RFP Submittal Requirements

A checklist is provided to assist in verification that all elements of the RFP have been addressed. However, firms are encouraged to review the entirety of the RFP, including the Standard Contract Provisions section, to ensure full compliance and not rely solely on this checklist.

- Cover transmittal letter, signed by an authorized principal of the proposing consulting firm.
- Table of Contents, if included (not required).
- Proposal with the following sections, in order:
 - Firm Qualifications, Experience and References
 - Project Organization, Personnel and Staffing
 - Project Approach and Work Plan
 - Project Management
 - Cost (**Submit as separate file. Do not include in proposal**)
- Attachment 2 – Method of Compensation (**Submit in separate file. Do not include in proposal**)
- Attachment 3 – Resource Schedule (**Submit in separate file. Do not include in proposal**)
- Resumes for all proposed staff personnel provided in an appendix.
- Small/Very Small Business Enterprise Program form:
 - Affidavit of Company Status (**Prime**)
 - Consultant Description Form (**Prime and any subconsultants**)
- Letter from your firm indicating your ability to meet the insurance requirements for this project as described in Section 4.4 of the RFP. **Do not submit an ACORD® Certificate of Liability Insurance sheet alone; it must be submitted with an insurance verification letter.**
- CEC Form 50 (Bidder Certification)
- CEC Form 55 (Prohibited Contributors (Bidders))
- Iran Contracting Act of 2010 Compliance Affidavit
- Letter of acceptance of Standard Contract Provisions and Executive Directive 35

EXHIBIT F

RFP SELECTION EVALUATION FORM

PROJECT A: Maritime Support Facility/Terminal Island Rail System Grade Separation (TIGS)

Firm Name: _____

Date: _____

Evaluated by: _____

	Criteria to be Rated	Score	Weight	Weighted	Comments
		(0-5)	Factor	Score	
Firm Qualifications, Experience and Reference					
1	Understanding of the Project		5		
2	Understanding of the Technical Issues		5		
3	Bridge Construction Management and Caltrans Experience		4		
4	Bridge Construction Inspection and Quality Assurance Experience		4		
5	Familiarity with City of LA and Caltrans Construction Codes and Regulations		2		
6	Understanding of Local Community and Tenant Concerns		2		
7	Utility Relocation/Coordination Experience		4		
Project Organization, Personnel and Staffing					
8	Senior Construction Manager		5		
9	Technical Teams		5		
10	Sub-Consultants		5		
Project Approach, Work Plan, Management and Timeline					
11	Overall Management Plan		5		
12	Quality Assurance		4		
13	Cost Control		4		
14	Schedule Control		4		
15	Identification of key issues that may impact work		3		
Clarity and Comprehensiveness of Proposal					
16	Appearance and organization of proposal		2		

TOTAL

SCORING GUIDELINES:

0 - Not Included/Non-Responsive

1 - Marginal Abilities, Serious Deficiencies

2 - Adequate with Minor Deficiencies

3 - Adequate-Standard-Acceptable

4 - Well Qualified

5 - Exceptionally Well Qualified

EXHIBIT F

RFP SELECTION EVALUATION FORM

PROJECT B : Terminal Island Maritime Support Facility (TIMSF)

Firm Name: _____

Date: _____

Evaluated by: _____

	Criteria to be Rated	Score	Weight	Weighted	Comments
		(0-5)	Factor	Score	
Firm Qualifications, Experience and Reference					
1	Understanding of the Project		5		
2	Understanding of the Technical Issues		5		
3	Heavy Civil and Building Construction Experience		5		
4	Familiarity with City of LA Construction Codes and Regulations		2		
5	Understanding of Local Community and Tenant Concerns		2		
6	Utility Relocation/Coordination Experience		4		
Project Organization, Personnel and Staffing					
7	Senior Construction Manager		5		
8	Technical Teams		5		
9	Sub-Consultants		5		
Project Approach, Work Plan, Management and Timeline					
10	Overall Management Plan		5		
11	Quality Assurance		4		
12	Cost Control		4		
13	Schedule Control		4		
14	Identification of key issues that may impact work		3		
Clarity and Comprehensiveness of Proposal					
15	Appearance and organization of proposal		2		

TOTAL

SCORING GUIDELINES:

0 - Not Included/Non-Responsive

1 - Marginal Abilities, Serious Deficiencies

2 - Adequate with Minor Deficiencies

3 - Adequate-Standard-Acceptable

4 - Well Qualified

5 - Exceptionally Well Qualified