

Firm _____ Date _____ Total _____

Reviewer _____

**Environmental Site Assessment and Restoration Services Contract
Interview Questions 2025**

1) Overall presentation comment and score. (15 points) Score: _____

Firm Qualifications (Experience and References)

2) What experience do you have in highly dynamic, busy and secure environments? Provide an example of how your field experience has helped you overcome unforeseen challenges during project mobilization. (5 points) Score: _____

3) Over the next 3 years, what regulatory guidance or policy updates do you anticipate, and how might those changes affect assessment or remediation activities at the Port. How do you become aware of new or changing policies? (10 points)
Score: _____

- 4) Many environmental firms have similar qualifications and experience. Aside from any Port of LA experience your team may have, what should we know about your firm or proposed team that specifically sets you apart from the others? (10 Points)
Score: _____

Project Organization, Personnel, and Staffing

- 5) How do you scale your staffing and resources for projects of varying size and complexity, and how do you manage that staffing through multiple projects to avoid bottlenecks or gaps in coverage? (5 points)
Score: _____

Technical Approach

- 6) How often has this proposed team, in particular, achieved a no further action or closure on a site? What are your strategies to drive projects toward closure? (10 points)
Score: _____

- 7) What recent experience do you have with sea level rise and its effect on contamination? How would you evaluate sea level rise and the impacts it may have on soil and groundwater contamination at the Port? (5 points) Score: _____
- 8) Based on the City of LA's Low Impact Development requirements for infiltration, how would you determine if a site at the Port is appropriate for infiltration? What regulatory guidance or criteria would you utilize? Assume the site is not under regulatory agency oversight. (5 points) Score: _____
- 9) Tell us about your experience working with CUPA. Do you have experience with CUPA inspections for hazardous materials, hazardous waste, and/or UST/AST's? Do you have experience with resolving CUPA Notice of Violations? If you do, please provide examples. (10 points) Score: _____

- 10) Most of our projects require collection, analyses, and presentation of different types of data. What tool or tools does your firm have to manage large data sets? What programs do you utilize to model contamination plumes and when would you recommend using it? (5 points) Score: _____

Project Management

- 11) Please describe your firm's internal review process for written deliverables. What percentage of time is allocated for junior vs. mid-level, vs. senior staff? (5 points) Score: _____

Rates, Fees, and Budget Control

- 12) This question is for the team member who will be preparing proposals under this contract: When you prepare a proposal for a particular scope of work, how do you plan your proposal to maximize performance while keeping project costs down? (5 Points) Score: _____

Information Only (not scored)

- 13) Is there anything we have not covered or any changes or additions to your proposal that you would like us to know?

Overall Clarity and Comprehensiveness of the Interview

- 14) How concise and comprehensive were the responses? Did they present a strong and cohesive team? (10 Points) Score: _____