

DATE: MAY 4, 2021

FROM: CONSTRUCTION AND MAINTENANCE

SUBJECT: RESOLUTION NO. _____ - AWARD OF CONTRACT NO. 39938 TO ALTEC INDUSTRIES, INC. FOR THE PURCHASE OF A TRUCK WITH A PERSONNEL LIFT

SUMMARY:

Staff requests approval of Contract No. 39938 with Altec Industries (Altec) of Dixon, CA, for the purchase of a truck with a personnel lift that is used to access elevated utility systems such as street and terminal lighting. The Contract amount is \$210,954, including taxes. Payment of expenses incurred under the Contract is the financial responsibility of the Harbor Department.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Find that in accordance with City of Los Angeles Administrative Code Division 10, Chapter 1, Article 2, Section 10.15 (a)(8), the Harbor Department may enter into the agreement with Sourcewell based on a cooperative arrangement with Sourcewell to utilize Contract No. 012418-ALT;
3. Approve Contract No. 39938 with Altec for the purchase of the truck in the amount of \$210,954;
4. Authorize the Executive Director to execute and Board Secretary to attest to Contract No. 39938 for and on behalf of the Board; and
5. Adopt Resolution No. _____ .

DISCUSSION:

Background/Context – The City of Los Angeles Harbor Department (Harbor Department) regularly replaces vehicles and equipment when they reach the end of their service life or if maintenance costs exceed the value of a vehicle or piece of equipment.

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The Harbor Department vehicle and equipment replacement and selection policy (Transmittal 1) was used to determine the action requested in this report. The Construction & Maintenance Division (C&M) takes into consideration the capital costs associated with purchasing vehicles and equipment and balances this with the repair costs for each vehicle or piece of equipment. C&M always first seeks to extend the life of any vehicle or piece of equipment if it is in good condition, even if guidelines recommend replacement.

The vehicle to be replaced (vehicle number 260-98) was assessed by C&M fleet staff and supervisors and met the threshold for replacement based on age. The vehicle was 23 years old and was removed from service, salvaged, and sold at public auction through the City of Los Angeles Department of General Services in April 2020. Replacement of this vehicle was planned and funded in the proposed Fiscal Year (FY) 2021-22 capital equipment budget as "Truck, Medium Duty, Utility" (Transmittal 2).

Vehicle specification has been developed in accordance with our current vehicle and equipment replacement guidelines (Transmittal 3).

The replacement vehicle will be assigned to the C&M Electrical-Mechanical shop and is an industry standard tool for rapid response in the maintenance and repair of Port of Los Angeles (Port) electrical infrastructure, both high and low-voltage, such as street lighting, building lighting, and terminal lighting.

Selection Process – Sourcewell is a self-supporting government organization that holds hundreds of competitively solicited cooperative contracts in various products and services ready for use. The Sourcewell contract is a mechanism for the Harbor Department to utilize Altec at prices that match or are more competitively priced than high volume government discounts. Therefore, in accordance with the City of Los Angeles Charter and Administrative Code, the proposed action by the Board is consistent with City contracting policies and staff is recommending approval to "piggyback" off of the Sourcewell contract with Altec.

The City of Los Angeles Charter Article III, Section 371(e)(8) and Los Angeles Administrative Code Division 10, Chapter 1, Article 2, Section 10.15 (a)(8) allow for "contracts for cooperative arrangement with other governmental agencies for the utilization of the purchasing contracts and professional, scientific, expert or technical services contracts for those agencies and any implementing agreements, even though the contracts and implementing agreements were not entered into through a competitive bid process."

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ENVIRONMENTAL ASSESSMENT:

The proposed action is the approval of Contract No. 39938 with Altec for the purchase of one truck, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Funding in the amount of \$210,954 has been budgeted in the proposed FY 2021-22 in Account 13150 (Capital Equipment), Budget Center 0510, and Program No. 000.

CITY ATTORNEY:

The Office of the City Attorney has reviewed and approved the contract as to form and legality.

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TRANSMITTALS:

1. Harbor Department Vehicle/Equipment Replacement/Selection Policy
2. FY 2020/21 C&M Capital Equipment List
3. Contract No. 39938

FIS Approval: MB

CA Approval: SO



Tim Clark
Director of Port Construction and Maintenance



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Deputy Executive Director

APPROVED:

Marla Bleavins For

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