



Executive Director's
Report to the
Board of Harbor Commissioners

DATE: NOVEMBER 16, 2023

FROM: ENGINEERING

SUBJECT: RESOLUTION NO. _____ - APPROVAL AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR THE ENGINEERING AND ARCHITECTURAL SERVICES FOR THE PORT OF LOS ANGELES AND PORT OF LONG BEACH GOODS MOVEMENT TRAINING FACILITY

SUMMARY:

Staff requests approval of an agreement (Agreement) with AECOM Technical Services, Inc. (AECOM), to provide professional engineering and architectural services for the Port of Los Angeles and Port of Long Beach Goods Movement Training Facility (Training Facility) project. The Agreement has a contract term of three years, with a not-to-exceed amount of \$9,777,141. The Harbor Department will be financially responsible for the payment of expenses incurred under the proposed Agreement.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Find that the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines;
2. Approve a personal services agreement with AECOM, Technical Services, Inc. for engineering and architectural services for the Training Facility project with a not-to-exceed amount of \$9,777,141 and a term of three years;
3. Authorize the Executive Director to execute and the Board Secretary to attest to said Agreement for and on behalf of the Board; and
4. Adopt Resolution No. _____.

SUBJECT: PORT OF LOS ANGELES AND PORT OF LONG BEACH GOODS
MOVEMENT TRAINING FACILITY

DISCUSSION:

Background and Context – The Port of Los Angeles (POLA), in collaboration with the Port of Long Beach (POLB), continue their commitment to support workforce development in the San Pedro Bay community and in the Southern California Region. The Training Facility will be the first of its kind in the United States dedicated to the goods movement sector.

The project will address the rapidly changing needs of the industry by attracting new workers, addressing skill shortages, and providing opportunities for workforce up-skilling and/or re-skilling. The Training Facility will replicate goods movement environments by providing training programs such as the use and operation of ship-to-shore cranes, transtainers, top handlers, side picks, forklifts and heavy lifts, while providing a safe training environment for workers. In addition, the Training Facility will accelerate research, development, and deployment of zero emission human operated equipment. This will ensure that the workforce is not left behind in the transition to more advanced technologies.

Scope of Services – AECOM shall provide project management, planning, engineering, container terminal design, architectural design, structural design, geotechnical investigation and design, bidding support, and design support during construction for the Training Facility project. The attached Agreement includes design tasks and deliverables and includes a schedule with estimated timelines. The number of tasks and scope of the project requires some flexibility; therefore, the Department may adjust this schedule from time to time (Transmittal 1).

A notice to proceed from the Engineering Division is required prior to the consultant proceeding with each individual task. Further, there is no penalty to the Harbor Department should it decide not to proceed with any individual task.

Consultant Selection Process - A Request For Proposals (RFP) for the Training Facility project was issued on June 1, 2023, and advertised on the Regional Alliance Marketplace for Procurement (RAMP) and on the Port of Los Angeles (Port) website. Written proposals for the Training Facility project were submitted by the following five consultant firms on August 15, 2023:

- AECOM Technical Services, Inc. (Orange, CA)
- Burns & McDonnell Engineering Company, Inc. (Brea, CA)
- D R Consultants & Designers, Inc. (Los Angeles, CA)
- Gannett Fleming, Inc. (Los Angeles, CA)
- Moffatt & Nichol (Long Beach, CA)

**SUBJECT: PORT OF LOS ANGELES AND PORT OF LONG BEACH GOODS
MOVEMENT TRAINING FACILITY**

The Contracts and Purchasing Division determined that all five proposals were responsive to the RFP's administrative requirements. After a complete evaluation of the written proposals by the selection committee consisting of staff from the Harbor Department's Engineering Division, and Construction Division as well as staff from the Port of Long Beach, all five proposing firms were invited to be interviewed on October 10 and 11, 2023.

During the interview, each firm presented its proposal and responded to a set of formulated questions and follow-up questions from the selection committee. The written proposals and responses were rated by each member of the selection committee and each firm was given a combined score (Transmittal 2).

The selection committee chose AECOM Technical Services, Inc. based on the design approach presented, knowledge and experience on similar projects, outstanding project team organizational format, relevant experience, expertise of the key project team members, knowledge of the Harbor Department and its community relationships, and their experience with the relevant regulatory agencies. AECOM qualified as a Local Business Enterprise (LBE) under the Local Business Preference Program and received an 8% preference on their proposal score.

The Engineering Division's staff met with AECOM and negotiated their proposed fee to \$9,777,141.

Contract Amount and Term - The not-to-exceed amount for the Training Facility project Agreement is \$9,777,141. The term of the Agreement is three years.

Contract Requirements - This Agreement is in conformance with both the City Service Contract Worker Retention and Living Wage Ordinances.

Throughout the term of the Agreement, AECOM will maintain compliance with the City's contracting requirements. This project has a mandatory participation requirement of 25% from a Small Business Enterprise (SBE) and 5% from a Very Small Business Enterprise (VSBE). Through the use of certified subconsultants, AECOM met the mandatory SBE requirement with 25.69% participation, and met the VSBE requirement with 7.02% participation.

Charter Section 1022 Notifications were sent to other City Departments and City staff is not available to assist the Harbor Department with this design project.

SUBJECT: PORT OF LOS ANGELES AND PORT OF LONG BEACH GOODS MOVEMENT TRAINING FACILITY

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of a Personal Services Agreement with AECOM to provide professional engineering and architectural services for the Training Facility Project, which is an administrative activity. Therefore, the Director of Environmental Management has determined that the proposed action is administratively exempt from the requirements of CEQA in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

FINANCIAL IMPACT:

Approval of the proposed three-year Agreement authorizes a total not-to-exceed amount of \$9,777,141. It is anticipated that funds for this Agreement will be expended as follows:

Fiscal Year		Amount
FY 2023/2024	\$	916,536
FY 2024/2025	\$	3,591,368
FY 2025/2026	\$	3,616,416
FY 2026/2027	\$	1,652,821
Total	\$	9,777,141

Fiscal Year (FY) 2023/2024 funding in the amount of \$916,536 is available within Account 54220 (Architectural/Engineering Design Services), Center 1208, Program 000. Future fiscal year funding will be requested to be budgeted as part of the annual budgeting process, subject to Board approval. If any subsequent fiscal year funds are not appropriated by the Board for the work required by this Agreement, then the Agreement shall be terminated. However, such termination shall not relieve the parties of liability for any obligations previously incurred. A funding out clause is included in this Agreement.

CITY ATTORNEY:

The Office of the City Attorney has prepared and approved the proposed Agreement as to form and legality.

DATE: NOVEMBER 16, 2023

PAGE 5 OF 5

SUBJECT: PORT OF LOS ANGELES AND PORT OF LONG BEACH GOODS
MOVEMENT TRAINING FACILITY

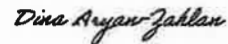
TRANSMITTALS:

1. Agreement between the City of Los Angeles and AECOM Technical Services, Inc.
2. Final Evaluation Summary

FIS Approval: MB (initials)
CA Approval: SO (initials)



JAMES C. BROWN *for*
Chief Harbor Engineer



DINA ARYAN-ZAHLAN, P.E.
Deputy Executive Director

APPROVED:



EUGENE D. SEROKA
Executive Director

EH:aw
25684b1

Author: E. Han