

DATE: JUNE 30, 2014

FROM: PORT POLICE

SUBJECT: RESOLUTION NO. _____ - FIRST AMENDMENT TO MEMORANDUM OF AGREEMENT NO. 13-3175 WITH THE CITY OF LOS ANGELES FOR REIMBURSEMENT OF URBAN AREA SECURITY INITIATIVE FUNDS FOR FISCAL YEAR 2012

SUMMARY:

On September 5, 2013, the City of Los Angeles Harbor Department (Harbor Department) entered into Memorandum of Agreement No. 13-3175 (MOA) with the City of Los Angeles Mayor's Office (City) for the purpose of receiving funds as reimbursement from the Urban Area Security Initiative (UASI) for fiscal year (FY) 2012. UASI grants are provided by the United States Department of Homeland Security (DHS) to fund the needs of large urban areas, associated with building a sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism.

The total award was \$132,000 for a two-year period that began on October 12, 2012, and ended on May 31, 2014. Items approved by DHS for grant reimbursement include equipment procured for the Maritime Law Enforcement Training Center (MLETC) in the amount of \$82,000, and the California Ports Tabletop Exercise, Planning Phase 1 (TTX), in the amount \$50,000. There was no cost share associated with this award.

The proposed First Amendment (Transmittal 1) will extend the grant expiration date to July 31, 2014; and release previously approved grant funding in the amount of \$10,877, as a result of cost savings associated with this grant. All remaining terms and conditions of MOA No. 13-3175 will remain in full force and effect.

RECOMMENDATION:

It is recommended that the Board of Harbor Commissioners (Board):

1. Approve the First Amendment to Memorandum of Agreement No. 13-3175 between the Harbor Department and the City; and
2. Authorize the Executive Director or his designee to execute and the Board Secretary to attest to the Memorandum of Agreement; and
3. Adopt Resolution No. _____.

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DISCUSSION:

Background and Context- At its meeting on September 5, 2013, the Board approved MOA No. 13-3175 (Transmittal 1) between the Harbor Department and the City for a two-year period, in the amount of \$132,000. Of these funds, \$82,000 was allocated for the MLETC equipment and \$50,000 was allocated for the TTX.

Staff completed both projects in their entirety and under the approved budget.

On March 18, 2014, Port Police was invoiced in the amount of \$78,624 by Tiger Performance for equipment purchased for the MLETC, payment was rendered on April, 14, 2014. This was a \$3376 cost saving from the original grant allotment.

On May 06, 2014, the Harbor Department was invoiced in the amount of \$42,499, by Leidos, Inc. for the TTX. The invoice reflects a savings of \$7501 and was submitted to the Harbor Department's Accounts Payable for payment processing. The Harbor Department forwarded the requested documents to the Auditor for final processing. The invoice was processed and payment was rendered in full on June 5, 2014, which is beyond the date allowed by the State for project completion. Because the payment was rendered after the grant expiration date, May 31, 2014, the Mayor's Office requested an extension from the State of California allowing the Harbor Department to finalize payment. Subsequently, the Mayor's Office was granted an extension until July 31, 2014.

First Amendment to MOA No. 13-3175 (Transmittal 2) is necessary to memorialize the new grant timeline and the release of unspent funds. As a result of a \$3,376 cost savings for the purchase of equipment for the MLETC and a \$7,501 cost savings for the TTX, the Port is releasing \$10,877 being held in reserve by the Mayor's Office. The release of these funds will allow the Mayor's Office to reallocate unused funds to other projects and in no way requires the Port to return funds back to the Mayor's Office.

ENVIRONMENTAL ASSESSMENT:

The proposed action is approval of an Amendment to MOA No. 13-3175 with the City to extend the grant expiration date and to release some funds. As an administrative activity, the Director of Environmental Management has determined that the proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with Article II Section 2(f) of the Los Angeles City CEQA Guidelines.

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ECONOMIC BENEFIT:

Approval of the proposed Amendment will have no employment impact.

FINANCIAL IMPACT:

All costs for items covered under this MOA are to be reimbursed by DHS under the UASI FY 2012 Grant Program through the City. Eligible funds for MLETC and TTX, in the amount of \$121,123, were expended during FY 2013/2014 by the Port Police Division. There is no anticipated operation and maintenance costs associated with the items covered under the MOA.


CITY ATTORNEY:

The Office of the City Attorney is currently reviewing the First Amendment to MOA No. 13-3175 for approval as to form.

TRANSMITTALS:

1. MOA No. 13-3175
2. First Amendment to MOA No. 13-3175

FIS Approval: _____(Initials)
CA Approval: _____(Initials)


MICHAEL R. HILLMANN
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APPROVED:

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RJB:JT:cd
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