THE PORT OF LOS ANGELES

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DATE: October 20, 2020

SUBJECT: REQUEST FOR PROPOSALS FOR FEDERAL LEGISLATIVE AND POLICY ADVOCACY SERVICES

Pursuant to the Federal Legislative and Policy Advocacy Services Request for Proposals (RFP), all proposers were to submit any questions regarding this RFP by no later than Friday, October 16, 2020. Questions were to be answered in writing and all questions and responses were to be posted on the Department's website.

Below is a list of questions received from proposers, and the Department's response:

1. Q: Is there an incumbent currently providing these services?

A: Yes there are three firms: Kadesh & Associates, Alcalde & Fay, and Holland & Knight.

2. Q: Are the services in this Request for Proposals continually needed, even beyond the term of resulting contract, and therefore may be bid out again?

A: It is possible, but not guaranteed, that the need for services will continue beyond the term of the resulting contract.

3. Q: On Page 8, Under 3.3 Proposal Content states "limit responses to 10 pages". On Page 11, under 3.4 Checklist for RFP Submittal Requirements it states "Proposal with the following sections (6 page maximum)". Which of these is the correct length requirement?

A: Responses should be limited to 10 pages maximum. Please see Addendum 1. It is posted on the Harbor Department website at https://www.portoflosangeles.org/business/contracting-opportunities/requests-for-proposals and on the Los Angeles Business Assistance Virtual Network (LABAVN).

4. Q: Are the page limitations per section or for all sections?

A: The page limitation is for all sections, 10 pages is the maximum length for the bidder's entire proposal.