CEQA/NEPA and Special Services RFQ Interview Questions – April 2016

General Questions

1) Please introduce your team and summarize as briefly as possible your firm's strengths and the services you propose to provide.

2) Describe the relationship of the Project Manager with the rest of your team. How is the work delegated and who is accountable for the work product?

3) Please explain how you would address an unanticipated change in a major project while maintaining the schedule.

4) Describe the procedures and tools you have in place to track the progress of your work product, ensure quality and cohesiveness, and organize supporting data and files.

5) Describe the relationship of the Project Manager with the rest of your team. How is the work delegated and who is accountable for the work product?

6) Does your firm work with any current Port tenants or customers? If so, please identify the tenant or customer and the type of work being conducted.

CEQA/NEPA Questions

7) Describe how you would assist the Port in initiating a kick-off meeting to start the environmental review process for a major development project.

8) If an independent oversight committee was established at the Port to evaluate and recommend new mitigation strategies and monitor project compliance with approved mitigations, how would you integrate their role into the CEQA/NEPA process?

9) Does your firm retain a "CEQA or NEPA expert" and if so, how would you employ him/her in the process?

10) Please describe how the Corps defines the scope of the analysis for NEPA for a major Port terminal development project.

11) Please describe a Port development scenario where a NEPA EIS with Corps Regulatory Division as lead agency would be triggered.

12) Is there anything else you want to add?

Special Services Questions (Cultural Resources; Air Quality, Toxic Air Contaminants, and Greenhouse Gases; Sustainability Planning and Reporting; Mitigation Monitoring and Reporting; and/or In-House CEQA/NEPA Project Management)

13) How does your firm deal with instances where it disagrees with an approach or findings suggested by the Port?

14) Suppose you were asked to perform a special study for a tenant or private developer with oversight by the Port. How would you approach this situation?

15) Describe an example where you dealt with a major change in either a methodology for performing an environmental analysis or a mitigation strategy. What was your role and the outcome?

16) Suppose you were conducting a complex special study for the Port and were also performing analytical work as a sub consultant on other Port projects. How would you handle the workload with competing schedules?

17) Is there anything else you want to add?